

Chargeable extras template: how to set out costs on your website



Description	Unit	Unit price	Line total
Free entitlement hours –15 or 30 hours per week (must not have a charge).	Weekly	Free	Free
Additional hours purchased – 3 hrs 20 mins per (30 hours top up fee)	Weekly	3.65	£18.25
Additional hours purchased – 18 hrs 20 mins per (15 hours top up fee)	Weekly	16.50	£82.50
Meals/snacks Hot school meals (Let's Dine Catering Services)	Per meal	2.90	£2.90
Consumables <ul style="list-style-type: none"> • Mid-morning snack • Wipes and nappy sacks 		1.00	£5.00
Additional voluntary services (for example, trips, forest school sessions etc)	Ad Hoc	We charge variable amounts for trips and visits as and when required	£

We take Tax Free Childcare or Universal Credit Childcare to claim back some of the costs for the additional top up hours. You can do this by informing school office of any payments made with date of payment and amount.